



## CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

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### MINUTES

August 10, 2020

The Advisory Fire Commission met at a regular meeting on Monday, August 10, 2020. Chair Galey called the meeting to order at 7:02 p.m.

### ROLL CALL

**Present:** Commissioners: Richard "Tom" Chapman – At Large #2  
Michael Daugelli – District III  
Walter Fields – At Large Alternate #2  
Debra Galey – District IV  
Matthew Guichard – District II  
Richard Nakano – District V

Fire Chief: Lewis T. Broschard III

**Absent:** Erel Betser – District I  
Mike Egan – At Large #1

### PUBLIC HEARINGS

- A. Chair Galey opened the public hearing on the August 5, 2020 Report on the Cost of Abatement. Hearing no objections or protests to the August 5, 2020 Abatement Report, the hearing was closed. Chair Galey then asked for a motion to adopt the Resolution of Confirmation confirming the August 5, 2020 Abatement Report in the amount of \$23,800.95. Commissioner Chapman moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Daugelli. Motion passed (AYES: Chapman, Daugelli, Fields, Galey, Guichard, Nakano; ABSENT: Betser, Egan).

Commissioner Chapman made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Daugelli. Motion passed (AYES: Chapman, Daugelli, Fields, Galey, Guichard, Nakano; ABSENT: Betser, Egan).

### PUBLIC COMMENTS

None

## **CONSENT ITEMS**

### A. February 10, 2020 Meeting Minutes

### B. Accept and File Reports:

#### 1. Personnel Report

#### 2. Operating Budget

Commissioner Nakano suggested keeping an eye on overspent and underspent items, specifically temporary salaries, medical and lab supplies, and clothing and personal items.

#### 3. Fire Prevention Reports

Commissioner Nakano suggested adding the total number inspections to be completed to this report.

#### 4. Monthly Activity Reports

#### 5. Suppression Leave Summary

#### 6. Correspondence

Commissioner Daugelli made a motion to accept and file Items A through B.6. Motion seconded by Commissioner Guichard. Motion passed (AYES: Chapman, Daugelli, Fields, Galey\*, Guichard, Nakano; ABSTAIN: Galey\* (Item A only) ABSENT: Betser, Egan).

## **DISCUSSION ITEMS**

### A. Nomination and Selection of Chair and Vice Chair for Next Fiscal Year

Commissioner Chapman expressed thanks to Commissioners Galey and Guichard for an excellent job and made a motion to nominate both for a second term. Motion seconded by Commissioner Fields. Motion passed (AYES: Chapman, Daugelli, Fields, Galey, Guichard, Nakano; ABSENT: Betser, Egan).

## **FIRE CHIEF'S REPORT**

Reviewed/discussed the August 10, 2020 Fire Chief's report.

- Commissioner Chapman asked about a domestic incident in Antioch to which a fire crew responded. Chief Broschard indicated he would communicate with the Operations Chief and provide information on this incident at the next Commission meeting.

- Commissioner Chapman also noted that the Commission has two At-Large Alternate vacancies and encouraged everyone to get the word out.
- Commissioner Guichard asked about the development coming soon near Pittsburg Bart. Chief Broschard noted that Seeno is the primary developer; development will have 1500-1600 homes; a new fire station will not be necessary as FS 86 will be moved to a new location putting it three miles from the intersection of San Marcos and Bailey. The development impact fee of about \$1,000 per home will generate about \$1.5-1.7 million; and the Community Facilities District fee that is already in place will be placed on these homes.
- Commissioner Galey asked if the 5% increase in property tax revenue is Districtwide or in only one area. Chief Broschard responded that it would be approximately 5% overall and 5% or less in Clayton. There will be a budget presentation at the October Commission meeting.

In response to other questions, Chief Broschard noted that:

- In lieu of the annual in-person memorial ceremony, the California Fire Foundation created a California Firefighters Memorial Tribute video which will premiere on September 26 on Facebook Live. The Fire District is making plans for our annual memorial.
- Due to Covid-19, close to 100 people have been off duty for 10-14 days, depending on the circumstances, at least once either because of sickness or exposure.
- The District has an internal restricted budget for discretionary items and is making changes to save money without impacting operations.

#### **COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS**

- Commissioner Chapman – Update on the large solar project including the financial impact.
- Commissioner Galey – Thanks to all for the extra work setting up this meeting.

Meeting adjourned at 8:17 p.m.

#### **NEXT MEETING DATE AND TIME**

The next meeting is scheduled for October 12, 2020, 7:00 p.m.




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Latonia Ellingberg, Recording Secretary